



Authorized Information Technology Services Pricelist General Purpose Commercial Information Technology Equipment, Software and Services

Contract Number: GS-35-421CA
Contract Period: 15 July 2015 – 14 Jul 2020
Business Size: Small

Special Item Number 132-51 Information Technology Professional Services

- FPDS Code D301 IT Facility Operation and Maintenance
- FPDS Code D302 IT Systems Development Services
- FPDS Code D306 IT Systems Analysis Services
- FPDS Code D307 Automated Information Systems Design and Integration Services
- FPDS Code D308 Programming Services
- FPDS Code D310 IT Backup and Security Services
- FPDS Code D311 IT Data Conversion Services
- FPDS Code D313 Computer Aided Design/Computer Aided Manufacturing (CAD/CAM) Services
- FPDS Code D316 IT Network Management Services
- FPDS Code D317 Creation/Retrieval of IT Related Automated News Services, Data Services, or
Other Information Services (All other information services belong under Schedule 76)
- FPDS Code D399 Other Information Technology Services, Not Elsewhere Classified

Domenix Corporation (dba RTI (Relevant Technology))

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General Services Administration
Federal Acquisition Service

Pricelist current through Refresh #35, dated 29 April 2015.
Pricelist Effective 15 July 2015

Products and ordering information in this Authorized Information Technology Schedule Pricelist are also available on the GSA Advantage! System (<http://www.gsaadvantage.gov>).
For more information on ordering from Federal Supply go to this website: www.gsa.gov/schedules

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Note 1: All non-professional labor categories must be incidental to and used solely to support hardware, software and/or professional services, and cannot be purchased separately.

Note 2: Offerors and Agencies are advised that the Group 70 – Information Technology Schedule is not to be used as a means to procure services which properly fall under the Brooks Act. These services include, but are not limited to, architectural, engineering, mapping, cartographic production, remote sensing, geographic information systems, and related services. FAR 36.6 distinguishes between mapping services of an A/E nature and mapping services which are not connected nor incidental to the traditionally accepted A/E Services.

Note 3: This solicitation is not intended to solicit for the reselling of IT Professional Services, except for the provision of implementation, maintenance, integration, or training services in direct support of a product. Under such circumstances the services must be performance by the publisher or manufacturer or one of their authorized agents.

INFORMATION FOR ORDERING ACTIVITIES
APPLICABLE TO ALL SPECIAL ITEM NUMBERS

SPECIAL NOTICE TO AGENCIES: Small Business Participation

SBA strongly supports the participation of small business concerns in the Federal Acquisition Service. To enhance Small Business Participation SBA policy allows agencies to include in their procurement base and goals, the dollar value of orders expected to be placed against the Federal Supply Schedules, and to report accomplishments against these goals.

For orders exceeding the micropurchase threshold, FAR 8.404 requires agencies to consider the catalogs/pricelists of at least three schedule contractors or consider reasonably available information by using the GSA Advantage!™ on-line shopping service (www.gsaadvantage.gov). The catalogs/pricelists, GSA Advantage!™ and the Federal Acquisition Service Home Page (www.gsa.gov/fas) contain information on a broad array of products and services offered by small business concerns.

This information should be used as a tool to assist ordering activities in meeting or exceeding established small business goals. It should also be used as a tool to assist in including small, small disadvantaged, and women-owned small businesses among those considered when selecting pricelists for a best value determination.

For orders exceeding the micropurchase threshold, customers are to give preference to small business concerns when two or more items at the same delivered price will satisfy their requirement.

1. GEOGRAPHIC SCOPE OF CONTRACT:

Domestic delivery is delivery within the 48 contiguous states, Alaska, Hawaii, Puerto Rico, Washington, DC, and U.S. Territories. Domestic delivery also includes a port or consolidation point, within the aforementioned areas, for orders received from overseas activities.

Overseas delivery is delivery to points outside of the 48 contiguous states, Washington, DC, Alaska, Hawaii, Puerto Rico, and U.S. Territories.

Offerors are requested to check one of the following boxes:

- The Geographic Scope of Contract will be domestic and overseas delivery.
- The Geographic Scope of Contract will be overseas delivery only.
- The Geographic Scope of Contract will be domestic delivery only.

2. CONTRACTOR'S ORDERING ADDRESS AND PAYMENT INFORMATION:

Ordering Address:

DOMENIX (dba RTI)
4229 Lafayette Center Drive, Suite 1800 A
Chantilly, VA 20151
Attention: Accounting
Telephone: 703.657.0010 ext. 106 / Fax: 206.984.0732
Email: angela.fletcher@reltechinc.com

Payment Address:

DOMENIX (dba RTI)

4229 Lafayette Center Drive, Suite 1800 A

Chantilly, VA 20151

Attention: Accounts Receivable

Bank account information for ACH or EFT payments will be shown on the invoice.

Contractors are required to accept the Government purchase card for payments at or below the micro-purchase threshold for oral or written delivery orders. **Government purchase cards may be accepted for payment above the micro-purchase threshold. Contact the contractor for limit.**

The following telephone number(s) can be used by ordering activities to obtain technical and/or ordering assistance:

Angela Fletcher

703.657.0010 ext. 106

Michael Ricciardi

703.579.6459

3. LIABILITY FOR INJURY OR DAMAGE

The Contractor shall not be liable for any injury to ordering activity personnel or damage to ordering activity property arising from the use of equipment maintained by the Contractor, unless such injury or damage is due to the fault or negligence of the Contractor.

4. STATISTICAL DATA FOR GOVERNMENT ORDERING OFFICE COMPLETION OF STANDARD FORM 279:

Block 9: G. Order/Modification Under Federal Schedule Contract

Block 16: Data Universal Numbering System (DUNS) Number: **28047947**

Block 30: Type of Contractor: **B. Other Small Business**

Block 31: Woman-Owned Small Business: **No**

Block 37: Contractor's Taxpayer Identification Number (TIN): **04-3633364**

Block 40: Veteran Owned Small Business (VOSB): **No**

4a. CAGE Code: **4Y3H9**

4b. Contractor has not registered with the Central Contractor Registration Database.

5. FOB Destination

6. DELIVERY SCHEDULE

a. TIME OF DELIVERY: The Contractor shall deliver to destination within the number of calendar days after receipt of order (ARO), as set forth below:

SPECIAL ITEM NUMBER

DELIVERY TIME (Days ARO)

132-51

Negotiated on a Task Order Basis

b. **URGENT REQUIREMENTS:** When the Federal Supply Schedule contract delivery period does not meet the bona fide urgent delivery requirements of an ordering activity, ordering activities are encouraged, if time permits, to contact the Contractor for the purpose of obtaining accelerated delivery. The Contractor shall reply to the inquiry within 3 workdays after receipt. (Telephonic replies shall be confirmed by the Contractor in writing.) If the Contractor offers an accelerated delivery time acceptable to the ordering activity, any order(s) placed pursuant to the agreed upon accelerated delivery time frame shall be delivered within this shorter delivery time and in accordance with all other terms and conditions of the contract.

7. DISCOUNTS: Prices shown are NET Prices including IFF; Basic Discounts have been deducted.

- a. Prompt Payment: **0% - 30 days** from receipt of invoice or date of acceptance, whichever is later.
- b. Quantity: **0.5% discount for orders over \$250,000**
- c. Dollar Volume: **0.5% discount for orders over \$250,000**
- d. Other Special Discounts: **None**

8. TRADE AGREEMENTS ACT OF 1979, as amended:

All items are U.S. made end products, designated country end products, Caribbean Basin country end products, Canadian end products, or Mexican end products as defined in the Trade Agreements Act of 1979, as amended.

9. STATEMENT CONCERNING AVAILABILITY OF EXPORT PACKING: N/A

10. Small Requirements: The minimum dollar of orders to be issued is \$100.

11. MAXIMUM ORDER (All dollar amounts are exclusive of any discount for prompt payment.)

a. The Maximum Order for the following Special Item Numbers (SINs) is \$500,000:

Special Item Number 132-51 - Information Technology Professional Services

12. ORDERING PROCEDURES FOR FEDERAL SUPPLY SCHEDULE CONTRACTS

Ordering activities shall use the ordering procedures of Federal Acquisition Regulation (FAR) 8.405 when placing an order or establishing a BPA for supplies or services. These procedures apply to all schedules.

- a. FAR 8.405-1 Ordering procedures for supplies, and services not requiring a statement of work.
- b. FAR 8.405-2 Ordering procedures for services requiring a statement of work.

13. FEDERAL INFORMATION TECHNOLOGY/TELECOMMUNICATION STANDARDS REQUIREMENTS:

ordering activities acquiring products from this Schedule must comply with the provisions of the Federal Standards Program, as appropriate (reference: NIST Federal Standards Index). Inquiries to determine whether or not specific products listed herein comply with Federal Information Processing Standards (FIPS) or Federal Telecommunication Standards (FED-STDS), which are cited by ordering activities, shall be responded to promptly by the Contractor.

13.1 FEDERAL INFORMATION PROCESSING STANDARDS PUBLICATIONS (FIPS PUBS): Information Technology products under this Schedule that do not conform to Federal Information Processing Standards (FIPS) should not be acquired unless a waiver has been granted in accordance with the applicable "FIPS Publication." Federal Information Processing Standards Publications (FIPS PUBS) are issued by the U.S. Department of Commerce, National Institute of Standards and Technology (NIST), pursuant to National Security Act. Information concerning their availability and applicability should be obtained from the National Technical Information Service (NTIS), 5285 Port Royal Road, Springfield, Virginia 22161. FIPS PUBS include voluntary standards when these are adopted for Federal use. Individual orders for FIPS PUBS should be referred to the NTIS Sales Office, and orders for subscription service should be referred to the NTIS Subscription Officer, both at the above address, or telephone number (703) 487-4650.

13.2 FEDERAL TELECOMMUNICATION STANDARDS (FED-STDS): Telecommunication products under this Schedule that do not conform to Federal Telecommunication Standards (FED-STDS) should not be acquired unless a waiver has been granted in accordance with the applicable "FED-STD." Federal Telecommunication Standards are issued by the U.S. Department of Commerce, National Institute of Standards and Technology (NIST), pursuant to National Security Act. Ordering information and information concerning the availability of FED-STDS should be obtained from the GSA, Federal Acquisition Service, Specification Section, 470 East L'Enfant Plaza, Suite 8100, SW, Washington, DC 20407, telephone number (202)619-8925. Please include a self-addressed mailing label when requesting information by mail. Information concerning their applicability can be obtained by writing or calling the U.S. Department of Commerce, National Institute of Standards and Technology, Gaithersburg, MD 20899, telephone number (301)975-2833.

14. CONTRACTOR TASKS / SPECIAL REQUIREMENTS (C-FSS-370) (NOV 2003)

- (a) Security Clearances: The Contractor may be required to obtain/possess varying levels of security clearances in the performance of orders issued under this contract. All costs associated with obtaining/possessing such security clearances should be factored into the price offered under the Multiple Award Schedule.
- (b) Travel: The Contractor may be required to travel in performance of orders issued under this contract. Allowable travel and per diem charges are governed by Pub .L. 99-234 and FAR Part 31, and are reimbursable by the ordering agency or can be priced as a fixed price item on orders placed under the Multiple Award Schedule. Travel in performance of a task order will only be reimbursable to the extent authorized by the ordering agency. The Industrial Funding Fee does NOT apply to travel and per diem charges.
- (c) Certifications, Licenses and Accreditations: As a commercial practice, the Contractor may be required to obtain/possess any variety of certifications, licenses and accreditations for specific FSC/service code classifications offered. All costs associated with obtaining/ possessing such certifications, licenses and accreditations should be factored into the price offered under the Multiple Award Schedule program.
- (d) Insurance: As a commercial practice, the Contractor may be required to obtain/possess insurance coverage for specific FSC/service code classifications offered. All costs associated with obtaining/possessing such insurance should be factored into the price offered under the Multiple Award Schedule program.

- (e) Personnel: The Contractor may be required to provide key personnel, resumes or skill category descriptions in the performance of orders issued under this contract. Ordering activities may require agency approval of additions or replacements to key personnel.
- (f) Organizational Conflicts of Interest: Where there may be an organizational conflict of interest as determined by the ordering agency, the Contractor's participation in such order may be restricted in accordance with FAR Part 9.5.
- (g) Documentation/Standards: The Contractor may be requested to provide products or services in accordance with rules, regulations, OMB orders, standards and documentation as specified by the agency's order.
- (h) Data/Deliverable Requirements: Any required data/deliverables at the ordering level will be as specified or negotiated in the agency's order.
- (i) Government-Furnished Property: As specified by the agency's order, the Government may provide property, equipment, materials or resources as necessary.
- (j) Availability of Funds: Many Government agencies' operating funds are appropriated for a specific fiscal year. Funds may not be presently available for any orders placed under the contract or any option year. The Government's obligation on orders placed under this contract is contingent upon the availability of appropriated funds from which payment for ordering purposes can be made. No legal liability on the part of the Government for any payment may arise until funds are available to the ordering Contracting Officer.
- (k) Overtime: For professional services, the labor rates in the Schedule should not vary by virtue of the Contractor having worked overtime. For services applicable to the Service Contract Act (as identified in the Schedule), the labor rates in the Schedule will vary as governed by labor laws (usually assessed a time and a half of the labor rate).

15. CONTRACT ADMINISTRATION FOR ORDERING ACTIVITIES: Any ordering activity, with respect to any one or more delivery orders placed by it under this contract, may exercise the same rights of termination as might the GSA Contracting Officer under provisions of FAR 52.212-4, paragraphs (l) Termination for the ordering activity's convenience, and (m) Termination for Cause (See 52.212-4)

16. GSA ADVANTAGE!

GSA Advantage! is an on-line, interactive electronic information and ordering system that provides on-line access to vendors' schedule prices with ordering information. GSA Advantage! will allow the user to perform various searches across all contracts including, but not limited to:

- (1) Manufacturer;
- (2) Manufacturer's Part Number; and
- (3) Product categories.

Agencies can browse GSA Advantage! by accessing the Internet World Wide Web utilizing a browser (ex.: NetScape). The Internet address is <http://www.gsaadvantage.gov>

17. PURCHASE OF OPEN MARKET ITEMS

NOTE: Open Market Items are also known as incidental items, noncontract items, non-Schedule items, and items not on a Federal Supply Schedule contract. Ordering Activities procuring open market items must follow FAR 8.402(f).

For administrative convenience, an ordering activity contracting officer may add items not on the Federal Supply Multiple Award Schedule (MAS) -- referred to as open market items -- to a Federal Supply Schedule blanket purchase agreement (BPA) or an individual task or delivery order, **only if-**

- (1) All applicable acquisition regulations pertaining to the purchase of the items not on the Federal Supply Schedule have been followed (e.g., publicizing (Part 5), competition requirements (Part 6), acquisition of commercial items (Part 12), contracting methods (Parts 13, 14, and 15), and small business programs (Part 19));
- (2) The ordering activity contracting officer has determined the price for the items not on the Federal Supply Schedule is fair and reasonable;
- (3) The items are clearly labeled on the order as items not on the Federal Supply Schedule; and
- (4) All clauses applicable to items not on the Federal Supply Schedule are included in the order.

18. CONTRACTOR COMMITMENTS, WARRANTIES AND REPRESENTATIONS

a. For the purpose of this contract, commitments, warranties and representations include, in addition to those agreed to for the entire schedule contract:

- (1) Time of delivery/installation quotations for individual orders;
- (2) Technical representations and/or warranties of products concerning performance, total system performance and/or configuration, physical, design and/or functional characteristics and capabilities of a product/equipment/ service/software package submitted in response to requirements which result in orders under this schedule contract.
- (3) Any representations and/or warranties concerning the products made in any literature, description, drawings and/or specifications furnished by the Contractor.

b. The above is not intended to encompass items not currently covered by the GSA Schedule contract.

19. OVERSEAS ACTIVITIES

The terms and conditions of this contract shall apply to all orders for installation, maintenance and repair of equipment in areas listed in the pricelist outside the 48 contiguous states and the District of Columbia, except as indicated below: **N/A**

Upon request of the Contractor, the ordering activity may provide the Contractor with logistics support, as available, in accordance with all applicable ordering activity regulations. Such ordering activity support will be provided on a reimbursable basis, and will only be provided to the Contractor's technical personnel whose

services are exclusively required for the fulfillment of the terms and conditions of this contract.

20. BLANKET PURCHASE AGREEMENTS (BPAs)

The use of BPAs under any schedule contract to fill repetitive needs for supplies or services is allowable. BPAs may be established with one or more schedule contractors. The number of BPAs to be established is within the discretion of the ordering activity establishing the BPA and should be based on a strategy that is expected to maximize the effectiveness of the BPA(s). Ordering activities shall follow FAR 8.405-3 when creating and implementing BPA(s).

21. CONTRACTOR TEAM ARRANGEMENTS

Contractors participating in contractor team arrangements must abide by all terms and conditions of their respective contracts. This includes compliance with Clauses 552.238-74, Industrial Funding Fee and Sales Reporting, i.e., each contractor (team member) must report sales and remit the IFF for all products and services provided under its individual contract.

22. INSTALLATION, DEINSTALLATION, REINSTALLATION

The Davis-Bacon Act (40 U.S.C. 276a-276a-7) provides that contracts in excess of \$2,000 to which the United States or the District of Columbia is a party for construction, alteration, or repair (including painting and decorating) of public buildings or public works with the United States, shall contain a clause that no laborer or mechanic employed directly upon the site of the work shall received less than the prevailing wage rates as determined by the Secretary of Labor. The requirements of the Davis-Bacon Act do not apply if the construction work is incidental to the furnishing of supplies, equipment, or services. For example, the requirements do not apply to simple installation or alteration of a public building or public work that is incidental to furnishing supplies or equipment under a supply contract. However, if the construction, alteration or repair is segregable and exceeds \$2,000, then the requirements of the Davis-Bacon Act applies. The ordering activity issuing the task order against this contract will be responsible for proper administration and enforcement of the Federal labor standards covered by the Davis-Bacon Act. The proper Davis-Bacon wage determination will be issued by the ordering activity at the time a request for quotations is made for applicable construction classified installation, deinstallation, and reinstallation services under SIN 132-8 or 132-9.

23. SECTION 508 COMPLIANCE.

I certify that in accordance with 508 of the Rehabilitation Act of 1973, as amended (29 U.S.C. 794d), FAR 39.2, and the Architectural and Transportation Barriers Compliance Board Electronic and Information Technology (EIT) Accessibility Standards (36 CFR 1194) General Services Administration (GSA), that all IT hardware/software/services are 508 compliant: **N/A**

The EIT standard can be found at: www.Section508.gov/.

24. PRIME CONTRACTOR ORDERING FROM FEDERAL SUPPLY SCHEDULES.

Prime Contractors (on cost reimbursement contracts) placing orders under Federal Supply Schedules, on behalf of an ordering activity, shall follow the terms of the applicable schedule and authorization and include with each order –

- (a) A copy of the authorization from the ordering activity with whom the contractor has the prime contract (unless a copy was previously furnished to the Federal Supply Schedule contractor); and
- (b) The following statement:
This order is placed under written authorization from _____ dated _____. In the event of any inconsistency between the terms and conditions of this order and those of your Federal Supply Schedule contract, the latter will govern.

25. INSURANCE—WORK ON A GOVERNMENT INSTALLATION (JAN 1997)(FAR 52.228-5)

- (a) The Contractor shall, at its own expense, provide and maintain during the entire performance of this contract, at least the kinds and minimum amounts of insurance required in the Schedule or elsewhere in the contract.
- (b) Before commencing work under this contract, the Contractor shall notify the Contracting Officer in writing that the required insurance has been obtained. The policies evidencing required insurance shall contain an endorsement to the effect that any cancellation or any material change adversely affecting the Government's interest shall not be effective—
 - (1) For such period as the laws of the State in which this contract is to be performed prescribe; or
 - (2) Until 30 days after the insurer or the Contractor gives written notice to the Contracting Officer, whichever period is longer.
- (c) The Contractor shall insert the substance of this clause, including this paragraph (c), in subcontracts under this contract that require work on a Government installation and shall require subcontractors to provide and maintain the insurance required in the Schedule or elsewhere in the contract. The Contractor shall maintain a copy of all subcontractors' proofs of required insurance, and shall make copies available to the Contracting Officer upon request.

26. SOFTWARE INTEROPERABILITY.

Offerors are encouraged to identify within their software items any component interfaces that support open standard interoperability. An item's interface may be identified as interoperable on the basis of participation in a Government agency-sponsored program or in an independent organization program. Interfaces may be identified by reference to an interface registered in the component registry located at <http://www.core.gov>.

27. ADVANCE PAYMENTS

A payment under this contract to provide a service or deliver an article for the United States Government may not be more than the value of the service already provided or the article already delivered. Advance or pre-payment is not authorized or allowed under this contract. (31 U.S.C. 3324)

Terms and Conditions Applicable to IT Professional Services (Special Item Number 132-51)

1. SCOPE

- a. The prices, terms and conditions stated under Special Item Number 132-51 Information Technology Professional Services apply exclusively to IT Professional Services within the scope of this Information Technology Schedule.
- b. The Contractor shall provide services at the Contractor's facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.

2. PERFORMANCE INCENTIVES I-FSS-60 Performance Incentives (April 2000)

- a. Performance incentives may be agreed upon between the Contractor and the ordering activity on individual fixed price orders or Blanket Purchase Agreements under this contract.
- b. The ordering activity must establish a maximum performance incentive price for these services and/or total solutions on individual orders or Blanket Purchase Agreements.
- c. Incentives should be designed to relate results achieved by the contractor to specified targets. To the maximum extent practicable, ordering activities shall consider establishing incentives where performance is critical to the ordering activity's mission and incentives are likely to motivate the contractor. Incentives shall be based on objectively measurable tasks.

3. ORDER

- a. Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation – May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.
- b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

4. PERFORMANCE OF SERVICES

- a. The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity.
- b. The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.
- c. The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.
- d. Any Contractor travel required in the performance of IT Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts.

5. STOP-WORK ORDER (FAR 52.242-15) (AUG 1989)

(a) The Contracting Officer may, at any time, by written order to the Contractor, require the Contractor to stop all, or any part, of the work called for by this contract for a period of 90 days after the order is delivered to the Contractor, and for any further period to which the parties may agree. The order shall be specifically identified as a stop-work order issued under this clause. Upon receipt of the order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage. Within a period of 90 days after a stop-work is delivered to the Contractor, or within any extension of that period to which the parties shall have agreed, the Contracting Officer shall either-

(1) Cancel the stop-work order; or

(2) Terminate the work covered by the order as provided in the Default, or the Termination for Convenience of the Government, clause of this contract.

(b) If a stop-work order issued under this clause is canceled or the period of the order or any extension thereof expires, the Contractor shall resume work. The Contracting Officer shall make an equitable adjustment in the delivery schedule or contract price, or both, and the contract shall be modified, in writing, accordingly, if-

(1) The stop-work order results in an increase in the time required for, or in the Contractor's cost properly allocable to, the performance of any part of this contract; and

(2) The Contractor asserts its right to the adjustment within 30 days after the end of the period of work stoppage; provided, that, if the Contracting Officer decides the facts justify the action, the Contracting Officer may receive and act upon the claim submitted at any time before final payment under this contract.

(c) If a stop-work order is not canceled and the work covered by the order is terminated for the convenience of the Government, the Contracting Officer shall allow reasonable costs resulting from the stop-work order in arriving at the termination settlement.

(d) If a stop-work order is not canceled and the work covered by the order is terminated for default, the Contracting Officer shall allow, by equitable adjustment or otherwise, reasonable costs resulting from the stop-work order.

6. INSPECTION OF SERVICES

In accordance with FAR 52.212-4 CONTRACT TERMS AND CONDITIONS--COMMERCIAL ITEMS (MAR 2009) (DEVIATION I - FEB 2007) for Firm-Fixed Price orders and FAR 52.212-4 CONTRACT TERMS AND CONDITIONS COMMERCIAL ITEMS (MAR 2009) (ALTERNATE I OCT 2008) (DEVIATION I - FEB 2007) applies to Time-and-Materials and Labor-Hour Contracts orders placed under this contract.

7. RESPONSIBILITIES OF THE CONTRACTOR

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (Dec 2007) Rights in Data – General, may apply.

8. RESPONSIBILITIES OF THE ORDERING ACTIVITY

Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite IT Professional Services.

9. INDEPENDENT CONTRACTOR

All IT Professional Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

10. ORGANIZATIONAL CONFLICTS OF INTEREST

a. Definitions.

“Contractor” means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.

“Contractor and its affiliates” and “Contractor or its affiliates” refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.

An “Organizational conflict of interest” exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor’s or its affiliates’ objectivity in performing contract work.

b. To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

11. INVOICES

The Contractor, upon completion of the work ordered, shall submit invoices for IT Professional services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

12. PAYMENTS

For firm-fixed price orders the ordering activity shall pay the Contractor, upon submission of proper invoices or vouchers, the prices stipulated in this contract for service rendered and accepted. Progress payments shall

be made only when authorized by the order. For time-and-materials orders, the Payments under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to time-and-materials orders placed under this contract. For labor-hour orders, the Payment under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to labor-hour orders placed under this contract. 52.216-31(Feb 2007) Time-and-Materials/Labor-Hour Proposal Requirements—Commercial Item Acquisition. As prescribed in 16.601(e)(3), insert the following provision:

- (a) The Government contemplates award of a Time-and-Materials or Labor-Hour type of contract resulting from this solicitation.
- (b) The offeror must specify fixed hourly rates in its offer that include wages, overhead, general and administrative expenses, and profit. The offeror must specify whether the fixed hourly rate for each labor category applies to labor performed by—
 - (1) The offeror;
 - (2) Subcontractors; and/or
 - (3) Divisions, subsidiaries, or affiliates of the offeror under a common control.

13. RESUMES

Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

14. INCIDENTAL SUPPORT COSTS

Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.

15. APPROVAL OF SUBCONTRACTS

The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

16. DESCRIPTION OF IT PROFESSIONAL SERVICES AND PRICING

- a. The Contractor shall provide a description of each type of IT Service offered under Special Item Numbers 132-51 IT Professional Services should be presented in the same manner as the Contractor sells to its commercial and other ordering activity customers. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles (labor categories) for those individuals who will perform the service should be provided.
- b. Pricing for all IT Professional Services shall be in accordance with the Contractor's customary commercial practices; e.g., hourly rates, monthly rates, term rates, and/or fixed prices, minimum general experience and minimum education.

Products and Services Pricelist

Contractor Site Rates

Labor Category	Base Year Rate*	Option Year 1 Rate	Option Year 2 Rate	Option Year 3 Rate	Option Year 4 Rate
Sr. Program Manager	\$ 156.50	**	**	**	**
Sr. Management Analyst	\$ 151.08	**	**	**	**
Program Manager	\$ 130.36	**	**	**	**
SME II	\$ 186.40	**	**	**	**
SME I	\$ 170.28	**	**	**	**
SME	\$ 146.10	**	**	**	**
Enterprise System Architect	\$ 157.51	**	**	**	**
Sr. Systems Architect	\$ 145.59	**	**	**	**
Software Enterprise Architect	\$ 144.10	**	**	**	**
Engineer V	\$ 164.09	**	**	**	**
Engineer IV	\$ 133.82	**	**	**	**
Engineer III	\$ 109.47	**	**	**	**
Engineer I	\$ 77.51	**	**	**	**
Software Engineer IV	\$ 128.47	**	**	**	**
Software Engineer III	\$ 108.39	**	**	**	**
Software Engineer I	\$ 89.37	**	**	**	**
Hardware Engineer III	\$ 125.65	**	**	**	**
Hardware Engineer	\$ 79.60	**	**	**	**
Training Specialist	\$ 82.39	**	**	**	**
Technical Support IV	\$ 87.89	**	**	**	**
Technical Support III	\$ 75.15	**	**	**	**
Technical Support - Intern	\$ 37.54	**	**	**	**
Financial Support II	\$ 102.54	**	**	**	**
Admin Support IV	\$ 88.27	**	**	**	**
Admin Support III	\$ 71.02	**	**	**	**
Admin Support II	\$ 58.50	**	**	**	**

* These rates are client-site rates including IFF, contractor facility rate is an additional \$5 per hour.

** In reference to Clause I-FSS-969 Economic Price 6-7 Adjustment – FSS Multiple Award Schedule, labor rate price escalations will be done under this clause after the first 12 months of the GSA Group 70 IT Schedule contract period based on the The Department of Labor’s Employment Cost Index for “Total Compensation, Private Workers, Table 5 for Management, Professional and related Workers. Subsequent adjustments will be made every 12 months thereafter throughout the life of the contract based on this market indicator.

Labor Category Descriptions

Sr. Program Manager	A senior level individual with a high degree of experience and knowledge in the management of engineering/scientific programs or projects. Generally responsible for multiple significant programs or projects and highly knowledgeable in program planning, scheduling, financial management, and customer interfacing, in addition to having a firm engineering/scientific background. Qualifications generally include an MS degree (in an engineering/scientific discipline), an MBA or equivalent management experience, and at least 10 years applicable experience. An additional 5 years of related experience and a Bachelor's degree may be substituted for the MS degree.
Sr. Management Analyst	A senior level individual that possesses qualitative and quantitative analytical skills in analyzing, evaluating, and improving the efficiency of internal administrative operations, organizations, or management. The major duties of this position may include participation in task forces and surveys, studies, and other investigations of areas of management operations to determine adequacy of present systems. Responsible for presenting findings and recommendations to managers affected by the focus of their review, as well as negotiates acceptance of recommendations, and negotiates guidance for implementation of recommendations. Analyze inconsistencies or problems in applications of basic policies and implementation of major programs for management appraisal, review, and improvement within units while developing major organizational proposals that involve extensive analysis prior to recommending significant changes in workforce distribution, positions, and/or functional responsibility. Qualifications generally include an MS degree, and at least 2 years applicable experience. An additional 3 years related experience and a Bachelor's degree may be substituted for the MS degree.
Program Manager	A senior-level individual with a significant degree of experience and knowledge in the management of engineering/scientific programs or projects. Generally responsible for one significant program or project and knowledgeable in program planning, scheduling, financial management, deliverable data requirements and technical reporting. Qualifications generally include an MS degree (in an engineering/scientific discipline), an MBA or equivalent management experience, and at least 5 years applicable experience. An additional 5 years related experience and a Bachelor's degree may be substituted for the MS degree.
SME II	Expert-level consulting support in one or more specific information technology disciplines. The highest complexity, and capable of devising top-level technology-based solutions. Able to effectively operate independently to investigate, analyze and evaluate problems of interface and communicate with executive management and senior customer representatives. Plays an expert consultant role in the performance of highly complex and difficult technical tasks in a designated information technology discipline(s). Produces innovative solutions for a variety of complex problems relating to information systems and infrastructure, based upon state-of-the-art technology. Provides expert level guidance to executive management and customers in matters pertaining to his/her area of technical expertise. Qualifications generally include an MS degree or equivalent, and at least 5 years applicable experience. An additional 5 years related experience and a Bachelor's degree may be substituted for the MS degree.
SME I	Expert-level consulting support in one or more specific information technology disciplines. Experience includes being able to operate independently to investigate, analyze and evaluate problems of the highest complexity, and capable of devising top-level technology-based solutions. Able to effectively interface and communicate with executive management and senior customer representatives. Plays an expert consultant role in the performance of highly complex and difficult technical tasks in a designated information technology discipline(s). Produces innovative solutions for a variety of complex problems relating to information systems and infrastructure, based upon state-of-the-art technology. Provides expert level guidance to executive management and customers in matters pertaining to his/her area of technical expertise. Qualifications generally include an MS degree or equivalent, and at least 4 years applicable experience. An additional 5 years related experience and a Bachelor's degree may be substituted for the MS degree.

SME	Expert-level consulting support in one or more specific information technology disciplines. Experience includes being able to operate independently to investigate, analyze and evaluate problems of the highest complexity, and capable of devising top-level technology-based solutions. Able to effectively interface and communicate with executive management and senior customer representatives. Plays an expert consultant role in the performance of highly complex and difficult technical tasks in a designated information technology discipline(s). Produces innovative solutions for a variety of complex problems relating to information systems and infrastructure, based upon state-of-the-art technology. Provides expert level guidance to executive management and customers in matters pertaining to his/her area of technical expertise. Qualifications generally include an MS degree or equivalent, and at least 3 years applicable experience. An additional 5 years related experience and a Bachelor's degree may be substituted for the MS degree.
Enterprise Systems Architect	A senior level individual with a high degree of experience and knowledge in developing strategic systems architecture plans; hands-on experience with business requirements gathering/analysis; proven experience in systems and network design and development. Strong understanding of information processing principles and practices and in-depth technical knowledge of network, PC, and platform operating systems; working technical knowledge of current systems software, protocols, and standards. Ten or more years experience, with 5 years direct hands-on experience in regards to design, develop, and oversee implementation of end-to-end integrated systems, information systems and networked software architectures. Qualifications generally include an MS degree (business, software engineering, computer science or related field preferred), and at least 5 years applicable experience. An additional 5 years related experience and a Bachelor's degree in business, software engineering, computer science or related field may be substituted for the MS degree.
Sr. Systems Architect	A senior level individual with a high degree of experience and knowledge in developing strategic systems architecture plans; hands-on experience with business requirements gathering/analysis; proven experience in systems and network design and development. Strong understanding of information processing principles and practices and in-depth technical knowledge of network, PC, and platform operating systems; working technical knowledge of current systems software, protocols, and standards. Ten or more years experience, with 5 years direct hands-on experience in regards to design, develop, and oversee implementation of end-to-end integrated systems, information systems and networked software architectures. Qualifications generally include an MS degree (business, software engineering, computer science or related field preferred), and at least 5 years applicable experience. An additional 5 years related experience and a Bachelor's degree in business, software engineering, computer science or related field may be substituted for the MS degree.
Software Enterprise Architect	Experience in regards to design, develop, and oversee implementation of end-to-end integrated systems, information systems and networked software architectures. Must possess extensive experience in developing strategic systems architecture plans; hands-on experience with business requirements gathering/analysis; proven experience in systems and network design and development. Strong understanding of information processing principles and practices and in-depth technical knowledge of network, PC, and platform operating systems; working technical knowledge of current systems software, protocols, and standards. Qualifications generally include an MS degree (business, software engineering, computer science or related field preferred), and at least 2 years applicable experience. An additional 3 years related experience and a Bachelor's degree in business, software engineering, computer science or related field may be substituted for the MS degree.
Engineer V	Extensive knowledge of multiple engineering areas and able to both implement complex technical tasks, and guide the efforts of more junior staff. Works with minimal instructions on broadly defined projects, solves complex problems and makes overall technical decisions and recommendations. Able to lead multiple significant engineering tasks and provide direction, to articulate and brief matters to senior customer staff, and to interpret data and apply principles and concepts to effectively solve complex technical problems. Qualifications generally include an MS degree in a relevant discipline, and at least 15 years applicable experience. An additional 5 years related experience and a Bachelor's degree in Science or Engineering may be substituted for the MS degree.

Engineer IV	Experience in the review and analysis of technical data and program specifications relating to complex information systems hardware and/or software. Competence in all phases of systems analysis and synthesis techniques, concepts and methods. Ability to design and author complex high-level design specifications, functional specifications, and provide leadership in evaluating new technologies, driving design and implementations issues. Able to operate independently as a technical consultant to identify systems problems, and devise systems solutions. Qualifications generally include an MS degree in a relevant discipline, and at least 10 years applicable experience. An additional 5 years related experience and a Bachelor's degree in Science or Engineering may be substituted for the MS degree.
Engineer III	Experience in assessing highly complex systems engineering problems and developing appropriate solutions. Ability to interact with customers to understand and define system-level engineering requirements, and present recommended systems solutions. Qualifications generally include an MS degree in a relevant discipline, and at least 5 years applicable experience. An additional 5 years related experience and a Bachelor's degree in Science or Engineering may be substituted for the MS degree.
Engineer I	Perform a substantial portion of routine engineering tasks under on-going projects, demonstrating a broad knowledge of standard engineering principles. Qualifications generally include an MS degree in a relevant discipline. An additional one (1) year related experience and a Bachelor's degree in Science or Engineering may be substituted for the MS degree.
Software Engineer IV	Provide technical leadership for major projects of substantial size and importance. They are recognized practitioners of computer engineering and related disciplines similar to Principal Computer Engineer. Qualifications generally include an MS degree in a relevant discipline, and at least 10 years applicable experience. An additional 5 years related experience and a Bachelor's degree in Science or Engineering may be substituted for the MS degree.
Software Engineer III	Experience in performing difficult and complex software engineering activities relative to the design and development of new system or subsystem software, or in modifications to existing software. Ability to interact with customers to present recommended software solutions. Qualifications generally include an MS degree in a relevant discipline, and at least 5 years applicable experience. An additional 5 years related experience and a Bachelor's degree in Science or Engineering may be substituted for the MS degree.
Software Engineer I	Experience in performing software engineering activities relative to the design and development of new system or subsystem software, or in modifications to existing software. Qualifications generally include an MS degree in a relevant discipline. An additional one (1) year related experience and a Bachelor's degree in Science or Engineering may be substituted for the MS degree.
Hardware Engineer III	Experience in performing complex engineering assignments related to the design and development of hardware and/or software systems, including RF technology, Mux/Demux, and TDMA/CDMA/FDM. Experience includes software development skills using applicable programming languages, and the integration of software programs into complete systems, such as Satellite Systems. Ability to interact with customers to review requirements and present recommended design solutions. Qualifications generally include an MS degree in a relevant discipline, and at least 5 years applicable experience. An additional 5 years related experience and a Bachelor's degree in Science or Engineering may be substituted for the MS degree.
Hardware Engineer I	Experience in performing engineering assignments related to the design and development of hardware and/or software systems, including RF technology, Mux/Demux, and TDMA/CDMA/FDM. Experience includes software development skills using applicable programming languages, and the integration of software and hardware into complete systems, such as Satellite Systems. Qualifications generally include an MS degree in a relevant discipline. An additional one (1) year related experience and a Bachelor's degree in Science or Engineering may be substituted for the MS degree.

<p>Training Specialist</p>	<p>Experience developing and conducting technical training courses on system and software applications. Must be familiar with the principles of creating teaching outlines in accordance with established guidelines. Under general supervision, selects or develops instructional aids, such as handouts, reference materials, or audio/visual supports. Creates teaching outlines in accordance with established guidelines, maintains records and statistical information on employee training, monitors training programs by reviewing and analyzing student course evaluations, and makes recommendations to customer on course improvement and training needs. Qualifications generally include an MS degree in a relevant discipline, and at least 2 years applicable experience. An additional 3 years related experience and a Bachelor's degree in Science or Engineering may be substituted for the MS degree.</p>
<p>Technical Support IV</p>	<p>Senior-Level Technician Position requiring a High School Diploma and 15 years of relevant experience, or an Associate's Degree plus 10 years of relevant experience. Capable of performing senior-level technical support, engineering support or testing and/or technical writing, demonstrating standard engineering principles.</p>
<p>Technical Support III</p>	<p>Perform a substantial portion of routine engineering without supervision under on-going projects, demonstrating a broad knowledge of standard engineering principles related to manufacturing, Quality Control, documentation etc. Qualifications generally include a High School Diploma and 10 years of related experience or an Associate's Degree plus 5 years of relevant experience.</p>
<p>Technical Support - Intern</p>	<p>Perform technical support, engineering support or testing and/or technical writing, demonstrating standard engineering principles. Qualifications generally include a High School degree and preferably related experience.</p>
<p>Financial Support II</p>	<p>Experience analyzing financial information to produce forecasts of business, industry, and economic conditions for use in making investment decisions. Assemble spreadsheets and draw charts and graphs used to illustrate technical reports, using computer. Evaluate and compare the relative quality of various securities in a given industry. Interpret data affecting investment programs, such as price, yield, stability, future trends in investment risks, and economic influences. Maintain knowledge and stay abreast of developments in the fields of industrial technology, business, finance, and economic theory. Monitor fundamental economic, industrial, and corporate developments through the analysis of information obtained from financial publications and services, investment banking firms, government agencies, trade publications, company sources, and personal interviews. Prepare plans of action for investment based on financial analyses. Present oral and written reports on general economic trends, individual corporations, and entire industries. Qualifications generally include an MS degree in a relevant discipline, and at least 2 years applicable experience. An additional 3 years related experience and a Bachelor's degree in may be substituted for the MS degree.</p>
<p>Admin Support IV</p>	<p>Executive-Level Administrative Position requiring administrative experience, including oversight of the creation and revision of systems and procedures by analyzing operating practices, recordkeeping systems, forms control, office layout, and budgetary and personnel requirements; implementing changes; Development of administrative staff by providing information, educational opportunities, and experiential growth opportunities; and resolution of administrative problems by coordinating preparation of reports, analyzing data, and identifying solutions. Qualifications generally include an Associate's Degree, and at least 10 years applicable experience. An additional 5 years related experience and a High School Diploma may be substituted for the AS degree.</p>

<p>Admin Support III</p>	<p>Maintains workflow by studying methods; implementing cost reductions; and developing reporting procedures. Creates and revises systems and procedures by analyzing operating practices, recordkeeping systems, forms control, office layout, and budgetary and personnel requirements; implementing changes. Develops administrative staff by providing information, educational opportunities, and experiential growth opportunities. Resolves administrative problems by coordinating preparation of reports, analyzing data, and identifying solutions. Provides information by answering questions and requests. Maintains supplies inventory by checking stock to determine inventory level; anticipating needed supplies; placing and expediting orders for supplies; verifying receipt of supplies. Completes operational requirements by scheduling and assigning administrative projects; expediting work results. Maintains professional and technical knowledge by attending educational workshops; reviewing professional publications; establishing personal networks; participating in professional societies. Contributes to team effort by accomplishing related results as needed. Qualifications generally include an Associate's Degree, and at least 5 years applicable experience. An additional 5 years related experience and a High School Diploma may be substituted for the AS degree.</p>
<p>Admin Support II</p>	<p>Maintains workflow by studying methods; implementing cost reductions; and developing reporting procedures. Creates and revises systems and procedures by analyzing operating practices, recordkeeping systems, forms control, office layout, and budgetary and personnel requirements; implementing changes. Develops administrative staff by providing information, educational opportunities, and experiential growth opportunities. Resolves administrative problems by coordinating preparation of reports, analyzing data, and identifying solutions. Provides information by answering questions and requests. Maintains supplies inventory by checking stock to determine inventory level; anticipating needed supplies; placing and expediting orders for supplies; verifying receipt of supplies. Completes operational requirements by scheduling and assigning administrative projects; expediting work results. Maintains professional and technical knowledge by attending educational workshops; reviewing professional publications; establishing personal networks; participating in professional societies. Contributes to team effort by accomplishing related results as needed. Qualifications generally include an Associate's Degree, and at least 1 year applicable experience. An additional 4 years related experience and a High School Diploma may be substituted for the AS degree.</p>

Blanket Purchase Agreements (BPAs) - TEMPLATE

BEST VALUE
BLANKET PURCHASE AGREEMENT
FEDERAL SUPPLY SCHEDULE

(Insert Customer Name)

In the spirit of the Federal Acquisition Streamlining Act (ordering activity) and (Contractor) enter into a cooperative agreement to further reduce the administrative costs of acquiring commercial items from the General Services Administration (GSA) Federal Supply Schedule Contract(s) _____.

Federal Supply Schedule contract BPAs eliminate contracting and open market costs such as: search for sources; the development of technical documents, solicitations and the evaluation of offers. Teaming Arrangements are permitted with Federal Supply Schedule Contractors in accordance with Federal Acquisition Regulation (FAR) 9.6.

This BPA will further decrease costs, reduce paperwork, and save time by eliminating the need for repetitive, individual purchases from the schedule contract. The end result is to create a purchasing mechanism for the ordering activity that works better and costs less.

Signatures

Ordering Activity

Date

Contractor

Date

Contractor Team Arrangements

BASIC GUIDELINES FOR USING "CONTRACTOR TEAM ARRANGEMENTS"

Federal Supply Schedule Contractors may use "Contractor Team Arrangements" (see FAR 9.6) to provide solutions when responding to a ordering activity requirements.

These Team Arrangements can be included under a Blanket Purchase Agreement (BPA). BPAs are permitted under all Federal Supply Schedule contracts.

Orders under a Team Arrangement are subject to terms and conditions or the Federal Supply Schedule Contract.

Participation in a Team Arrangement is limited to Federal Supply Schedule Contractors.

Customers should refer to FAR 9.6 for specific details on Team Arrangements.

Here is a general outline on how it works:

- The customer identifies their requirements.
- Federal Supply Schedule Contractors may individually meet the customer's needs, or -
- Federal Supply Schedule Contractors may individually submit a Schedules "Team Solution" to meet the customer's requirement.
- Customers make a best value selection.